

Government of India
Ministry of Culture
National Mission on Libraries (NML)

Minutes of the Fifth Meeting of the Sub-Committee on conducting Survey of Public Libraries held on 9th September 2014 at Central Secretariat Library, Shastri Bhawan, New Delhi 110 001.

List of Members present in the meeting is placed at Annex-I

At the very outset the Chairman welcomed the Members and special invitees present in the meeting. Thereafter the agenda items were taken up for discussion.

Item 1: To confirm the Minutes of the Fourth meeting of the Sub-Committee on conducting Survey of the Public Libraries held on June 17, 2014.

The minutes were confirmed by the members of the Sub-Committee.

Item 2: To report action taken on the recommendations of the Fourth Meeting.

Actions taken on the recommendations of the 4th meeting were reported to the Committee and noted.

Item 3: To discuss and finalize the final placement of the order to M/s IMRB INTERNATIONAL to carry out Qualitative and Quantitative Survey of Public Libraries in India.

The Committee considered the comments received from the members on the acceptance of the terms & conditions submitted by IMRB International and decided to place the work order to M/s IMRB International as per their quoted rate of Rs. 1.15 Crore plus tax 12.36% as per govt. norms, the lowest rate for conducting the qualitative and quantitative survey.

However, the work order letter should contain the following:

1. The request made by IMRB vide their letter dt. 11 July, 2014 in response to RRRLF's letter dt. 4th July, 2014 may be accepted.
2. The work order letter should clearly specify the methodology for the training of the Supervisors to be deployed by IMRB for the survey.
3. IMRB should be asked to submit the detailed methodology for the survey, both for qualitative and quantitative survey.
4. In case of any nonresponse in quantitative survey, the respective library in the sample should be replaced by another library of the same category.

The meeting ended with a vote of thanks to the Chair.

(H.K. Kaul)

Chairman of the Sub-Committee
Survey of Public Library
National Mission on Libraries

**Attendance Sheet of the 5th Meeting of the Sub-Committee on conducting
Survey of Public Libraries held on September 9, 2014**

1.	Dr. H. K. Kaul Chairman	
2.	Shri V. Srinivas Joint Secretary to Government of India Ministry of Culture	
3.	Prof ARD Prasad Member	
4.	Prof. Somnath Ray Member	
5.	Prof. Subbiah Arunachalam Member	
6.	Dr. B. Shadrach Member	
7.	Dr. Sangeeta Kaul Member	
8.	Shri P. Jayarajan Member	
9.	Ms. Monali P Dhakate Director (Lib) Special Invitee	
10.	Shri K. K. Banerjee Advisor NML	
11.	Shri Soumen Sarkar Director General (I/c) RRRLF	