

**NATIONAL MISSION ON LIBRARIES  
MINISTRY OF CULTURE  
GOVERNMENT OF INDIA**

**Minutes of the 3<sup>rd</sup> Meeting of the Project Management Unit (PMU) held on 23.02.16 at the chamber of the Joint Secretary (Libraries), Shashtri Bhavan, New Delhi.**

**List of Members present in the meeting:**

**Members:**

- |  |                 |
|--|-----------------|
| 1. Shri. Pankaj Raag, joint Secretary (Lib) Government of India, Ministry of Culture & Mission Director, NML | <b>Chairman</b> |
| 2. Dr. Arun Kumar Chakraborty, Director General, RRRLF,  | <b>Member</b>   |
| 3. Ms. Mahalakshmi Ramakrishnan, Director (Finance)  | <b>Member</b>   |
| 4. Ms. Deepika Pokharna, Director (Lib)  | <b>Member</b>   |
| 5. Ms. Prerna Sharma, Technical Director, NIC  | <b>Member</b>   |

**Ministry of Culture Officials:**

1. Shri. S.D. Meena, Under Secretary.( Finance)
2. Shri. N.K Sinha, Under Secretary ( Libraries)

**RRRLF Officials:**

1. Shri. Soumen Sarkar, Deputy Director, RRRLF ( II & M)
2. Shri. Anirban Biswas, System Manager, RRRLF

**Representatives of DLS, Puducherry:**

1. Shri. S.Ganessin , Director, Department of Art & Culture, Puducherry
2. Shri. B. Sambandam , LIA ( Roman Roland Library, Puducherry)

**Item No. 1 Confirmation of the Minutes of the Project Management Unit (PMU) held on 22<sup>nd</sup> September 2015.**

The Minutes of the 2<sup>nd</sup> Meeting of the Project Management Unit (PMU) held on 22<sup>nd</sup> September 2015 were confirmed.

**Item No. 2 To report action taken on recommendation of the 2<sup>nd</sup> Meeting of the Project Management Unit (PMU) held on 22<sup>nd</sup> September 2015**

Action Taken report was noted with the following comments:



1. INFLIBNET programmes may be continued as per schedule. However, DG, RRRLF and AMD was advised to make necessary changes in date/venue of the scheduled training programmes in consultation with the INFLIBNET authority in case of any administrative inconvenience.
2. Some trainings may be arranged in regional language.
3. Regarding the request of Director of Public Libraries Arunachal Pradesh and Secretary, Department of Art & Culture and Director Manipur for releasing of the approved amount of financial assistance directly to the account of the respective Department of Public Libraries account, the proposal may be forwarded to the CCA, MoC through the JS(Libraries) and MD, NML with detailed justification for favourable consideration and decision.
4. It was decided that Joint Secretary ( Libraries) & Mission Director will write a letter to the Director of Libraries of the States/U.T. from which proposals for Setting up of NML Model Libraries have not yet been received.
5. It was decided that a <sup>two days</sup> ~~two days~~ Conference of Secretaries looking after the Library Services, Director of Library Services and Conveners of all the States/U.Ts may be organised to discuss issues related to the implementation of various schemes/activities of NML.

**Item No.3. To consider the proposal received from the Department of Art and Culture, Government of Pondicherry.**

The Committee considered the item wise estimated amount of assistance sought by the Department of Art and Culture, Government of Pondicherry as per Application and DPR submitted through letter no.7164/DAC/S1/2012 dated 28.10.2015 for financial assistance towards setting up of NML Model Libraries in favour of the Romain Rolland Library, (State Central Library), and Dr S R Ranganathan Government Public library, (District Library) and approved the following amount of Assistance under the NML Scheme of Setting up of NML Model Libraries.



1) Item wise amount approved for Romain Rolland Library, No.2 Rangapalli Street , Puducherry 605001

Sl No	Item	Rs. In lakhs	
		Estimated amount	Amount approved
A	<b>Up gradation of infrastructure</b>		
	Civil work Works as per estimates submitted through PWD.	50.00	50.00
	Furniture	50.00	50.00
	<b>Total</b>	<b>100.00</b>	<b>100.00</b>
B	<b>Up gradation of Technology &amp; Modernisation of Services.</b>		
	Cost of the computer & accessories	38.54	38.54
	Book Scanner	30.98	5.00
	<b>Total</b>	<b>69.52</b>	<b>43.54</b>
C	<b>Creation of facilities for Specially able group.</b>		
	Braille books, Braille Printers/Embosses , Computers, Wheel chair	20.00	20.00
	<b>Total</b>	<b>20.00</b>	<b>20.00</b>
D	<b>Procurement of Reading resources to meet local need and advocacy &amp; outreach programmes</b>		
	Conducting 3 reading contest	0.30	0.30
	Conducting 5 story-telling programme	0.40	0.40
	Conducting 5 readers camp	0.50	0.50
	12 monthly reader meet	1.80	1.80
	<b>Total</b>	<b>3.00</b>	<b>3.00</b>
	<b>Grand Total</b>	<b>192.52</b>	<b>166.54</b>

Total amount of assistance approved Rs. 166.54 lakh

NML Share (75%) = Rs.124.90 lakh

State Share (25%) = Rs.41.64 lakh



2) Item wise amount approved for Dr S R Ranganathan Government Public library, 147 church Street Karaikal – 609 602

SI No	Item	Rs. In lakhs	
		Estimated amount	Approved amount
A	<b>Up gradation of infrastructure</b>		
	Civil work and Electrical Works as per estimates submitted through PWD	24.90	24.90
	Furniture	18.09	18.09
	<b>Total</b>	<b>42.99</b>	<b>42.99</b>
B	<b>Up gradation of Technology &amp; Modernisation of Services.</b>		
	Cost of the computer & accessories	24.09	24.09
	Book Scanner	15.31	2.00
	<b>Total</b>	<b>39.40</b>	<b>26.09</b>
C	<b>Creation of facilities for Specially able group</b>		
	Braille books, Braille Printers/Embosser ,	2.64	2.64
	Computers,	.96	0.96
	Wheel chair	1.36	1.36
	<b>Total</b>	<b>4.96</b>	<b>4.96</b>
D	<b>Procurement of Reading resources to meet local need and advocacy &amp; outreach programmes</b>		
	Conducting 3 reading contest	0.30	0.30
	Conducting 5 story-telling programme	0.40	0.40
	Conducting 2 readers camp	0.10	0.10
	12 monthly reader meet	1.20	1.20
	<b>Total-</b>	<b>2.00</b>	<b>2.00</b>
	<b>Grand Total</b>	<b>79.95</b>	<b>76.04</b>

Total amount of assistance approved Rs.76.04 lakh

NML Share (75%) =Rs.57.03 lakh

State Share (25%) =Rs. 19.01 lakh

*Handwritten signature and date: 24/02/2016*

a) It should be verified from the DPR submitted that there is no overlap of items covered under (A) i.e Civil Works and Furniture.

b) Expenditure in excess of the approved amount has to be borne by the Puducherry Authority

c) It should be clearly mentioned in the Sanction letter that necessary codal formalities are required to be followed by the Directorate of Art & Culture, Puducherry.

**Item No. 4 To consider the request of Government of Rajasthan for sanction of assistance for setting up of model libraries at Sarbajanik Mandal Pustakalaya, Kota in place of. Rajakiya Maharaja Sarbajanik Pustakalaya, Jaipur**

The Committee considered the item wise estimated amount of assistance sought by the Directorate Language and Library Department, Rajasthan Government in favour of the Sarbajanik Mandal Pustakalaya, Kota, Rajasthan as per application and PWD rates submitted and approved the following amount of Assistance under the NML Scheme of Setting up of NML Model Libraries.

Sl No	Item	Estimated amount	Amount approved
A	<b>Up gradation of infrastructure</b>		
	Extension of the Library Building including painting of the exterior and interior	51.06	50.00
B	<b>Up gradation of Technology &amp; Modernisation of Services.</b>		
	Public/meeting addressing system	2.15	2.15
	CCTV	1.43	1.43
	LCD projector	0.33	0.33
	Data entry book on E Library Software	1.50	1.50
	Audio- Video resource unit	0.72	0.72
	EPBX	0.35	0.35
	<b>TOTAL</b>	<b>6.48</b>	<b>6.48</b>

C	<b>Creation of facilities for Specially able group - Computer access with screen reading software</b>		
	JAWS talking software for blind	0.71	0.71
	Hindi OCR scanning software	0.14	0.14
	ZOOMEx instant reader	0.59	0.59
	Eye pal Ace Instant Tex	0.80	0.80
	Talking Book Library	0.07	0.07
	Braille Book Library	2.67	2.67
	<b>TOTAL</b>	<b>4.98</b>	<b>4.98</b>
D	<b>Procurement of Reading resources to meet local need and advocacy &amp; outreach programmes</b>		
	E-Book	1.31	1.31
	Print and online journals	0.91	0.91
	<b>TOTAL</b>	<b>2.22</b>	<b>2.00</b>
	<b>Grand Total</b>	<b>64.74</b>	<b>63.46</b>

**Total amount of assistance approved Rs. 63.46 lakh**

**NML Share (75%) =47.59 lakh**


**State Share (25%) =15.87 lakh**


a) Expenditure in excess of the approved amount has to be borne by the Rajasthan State Authority

b) It should be clearly mentioned in the Sanction letter that necessary codal formalities are required to be followed by Directorate Language and Library Department, Rajasthan Government.

**The Committee recommended that the above three approved proposals may be placed before the Finance Committee for consideration and approval.**

*The meeting ended with a vote of thanks to the Chair.*

  
**(Dr. Arun Kumar Chakraborty)**  
**Director General, RRRLF 24/2/2016**  
**&Additional Mission Director**

  
**(Pankaj Rag)**  
**Joint Secretary to the Govt. of India**  
**& Mission Director**